

## Staverton with Boddington PCC MINUTES FINAL

Date: THURSDAY 29<sup>th</sup> OCTOBER 2020 @ 5.00p.m. CONFERENCE CALL

Benefice mission:

### Connecting people to God and one another through the transforming love of Jesus Christ

1. **Welcome and opening prayer:** Revd Suzanne led the opening prayer
2. **Present:** Derek Wright, Ann Arkell, Camilla Hope, Andrew Bradshaw, Christine Murray, Rob Buckland, Janine Smith
3. **Apologies:** None
4. **Declarations of interest in items on the agenda:** None
5. **Minutes of previous meeting to be agreed and signed:** Agreed and to be signed
6. **Follow up actions from minutes (if not covered on the agenda):**

- **Boddington church tower:** Completion date given as 2<sup>nd</sup> November, however weather has hampered progress. The memorial stone is now in place and the cockerel should be back this week. No action, just wait and patience.
- **Terriers:** Janine and Camilla had agreed to meet after AGM to select photos to be printed for each church terrier. *UPDATE: photos selected Wed 4<sup>th</sup> Nov and jpg numbers sent to Derek Wright for printing.*
- **Correspondence:** Revd Suzanne has had a reply from Joan Hall re. request for bench in memory of her husband not being agreed by PCC. She was disappointed but understanding and currently could not think of an alternative. It was outlined that the PCC need to replace the cherry tree which fell during the bad weather and whether this could be suggested. *ACTION: to explore if there is a suitable place for a tree to be planted and one which will grow slowly to support churchyard maintenance.*

#### 7. Elections:

(a) **Co-opt Derek Wright to PCC:** It was agreed by all to co-opt Derek Wright onto the PCC as Treasurer.

#### (b) Elect

- (i) **Lay Vice Chair:** no nomination; position vacant. Derek Wright agreed to chair meetings in absence of Rev Suzanne
- (ii) **Secretary:** Janine Smith offered to take this position; all agreed
- (iii) **Treasurer:** Derek Wright offered to take this position; all agreed

(c) **Elect 2 representatives to Benefice Council:** Janine Smith and Christine Murray offered to take these positions; all agreed **and 1 representative to Benefice Finance committee:** Janine Smith offered to take this position and all agreed.

*ACTION: Contact details and data protection forms as needed; Janine will complete and return to Derek Wright. UPDATE: completed and returned Sun 1 Nov and now sent to Church House*

#### 8. Quinquennial (Boddington and Staverton churches): to include

- **Boddington church tower 'frass':** David Arnold has recommended a specialist to investigate frass inside Boddington tower. The quote was very high and it was suggested to explore a 'better value' option using Mark Salter, who has already carried out work in the tower. *UPDATE: David Arnold has stated he should be consulted on other options and he suggests the soffit board cannot be removed without a faculty, therefore MS cannot access the timber for treatment.*
- **Pre inspection reports:** Janine has nearly completed the Pre-Inspection reports for each church. The works completed from the 2015 inspections needs to be added. *ACTION: Janine to meet with*

*Ann to record the recommendations completed. UPDATE: Lists completed Wed 4 Nov and pre-inspection reports sent to Arnold Bartosch, who has agreed to carry out 2020 inspections. A date to be agreed when allowed as currently Lockdown 2.0.*

- 9. Annual General Meeting feedback:** Minutes have been sent to PCC members which will be considered at the next AGM, hopefully in April 2021. It was raised that at previous AGM the reports had been read in full. This is not general practice and advice is to share a summary as reports had been on website and displayed in church porches for the required time.
- 10. Boddington churchyard graves and headstones:** A headstone 'Ballinger' has fallen & broken, leaving a jagged edge; issue re. headstones leaning on church wall is still not resolved; Arkell headstone at West wall is a concern where it is placed; edgings around graves & shrubs planted on graves was raised. *ACTION: Revd Suzanne agreed to meet with some PCC members to explore all issues on Wed 4<sup>th</sup> Nov. UPDATE: Revd Suzanne to contact stonemason (Cambridge) re. Ballinger headstone as H&S concern; Revd Suzanne to contact John Arkell re. headstone for his family member; headstones (legible and non-legible) to stay in their current positions as a faculty would be needed to move them; edgings, shrubs and specific grave issues to be discussed at next PCC meeting.*
- 11. Benefice Council update:** The next meeting, Zoom, is Tues 10<sup>th</sup> Nov.
- 12. Rectors report:** Revd Suzanne has announced on Sun 1<sup>st</sup> Nov her intention to retire at HC Sandhurst & Zoom Worship and with PCCs, sharing her reasonings. Her last service will be Sun 28<sup>th</sup> Feb 2021.
- 13. Treasurer's report:** Currently it appears that there will be a deficit of about £1,700 in the general account by year end mainly due to lack of services, weddings & funerals and fundraising. The letter to go to the wider community will be printed and PCC members offered to deliver.
- 14. Health and Safety:** *see item 10.*
- 15. Safeguarding:** Carol Baldwin, Benefice safeguarding officer, is following up benefice safeguarding needs. All PCC members need to take CO online training, Carol needs to be informed of completion. *ACTION: PCC members to complete training and inform Janine on completion. Janine offered to support any member if required.*
- 16. Correspondence:**
  - Email re. Energy data: Janine has received online form to complete for each church individually re. energy consumption V size of building V congregation & visitor numbers. Although not mandatory to complete, Derek input energy data and Janine completed size and persons data. This has been completed and returned.
- 17. A.O.B.**
  - Boddington lawn mower: John Deere contractor (Tallis) has mended the lawnmower at no cost to PCC. Thanks to Rob Hewlett and John Maguire.
  - Remembrance service: due to Lockdown 2.0 Act of Remembrance will follow Zoom worship on Sun 8<sup>th</sup> Nov. There will not be an outdoor service at Norton.
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- 18. Date and time of next meeting :**

**WEDNESDAY 20<sup>th</sup> JANUARY 2021 @ 4.00p.m.**